



# **FORWARD PLAN**

**16 July 2012 - 14 November 2012**

**Produced By:**

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# CABINET FORWARD PLAN

## What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

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## **What information does the Forward Plan contain?**

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What background documents are available
- What consultation will be undertaken prior to a decision being made
- Who you can make representation to, and how
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The implications and level of risk to the Council should the recommendations within the report be accepted
- The wards which will be affected by any decision taken

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

**CABINET FORWARD PLAN**  
**ALPHABETICAL LIST OF ENTRIES**

<b>ITEM</b>	<b>PAGE NO</b>
*2012/13 City and Environmental Services Capital Programme Consolidated Report	20
Accessible Arts & Media Service Level Agreement Funding 2012-15	7
Accreditation Schemes - Recognising Good Landlords	39
*Appointments of Local Authority (LA) School Governors	28
Appropriation of Land for Poppleton Bar Park & Ride Scheme	9
*Approval of Service Specifications for HealthWatch and Complaints Advocacy	19
Capital Programme Outturn 2011/12 and revisions to the 2012/13 - 2016/17 Programme	12
Customer Strategy 2012-15	35
Economic Infrastructure Fund	14
Fair Access to Care Eligibility Criteria	16
*Fair Price for Care – Residential & Nursing Care Fees	30
Finance and Performance Outturn 2011/12	11
*Former Tenant Arrears Write Off's over £5k	38
*Holly Tree Croft Street Light Petition	26
*Homeless Review 2011/12	17
*Homelessness (suitability of Accommodation) (England) order 2012 - Consultation	18
Lease to Manor School	32
Minutes of Working Groups	15
National Centre for Early Music Service Level Agreement Funding 2012-15	6
*Petition concerning the bench previously located at Stockton Lane/Hemland Lane Junction	21
*Petition requesting the scrapping of the proposed University Road/Field Lane s278 Highway Improvement Scheme	22
Public Protection Legal Actions	8
*Public Rights of Way - Petition for the installation of gates on the	23

<b>ITEM</b>	<b>PAGE NO</b>
alleyway between Bishopthorpe Road and Nunmill Street	
Realising the Vision for a Fair and Inclusive Council	40
*Recruitment and Appointment of School Governors	29
*Reinvigorate York - Future Funding	33
*Report Back on A59 Phase 1 Bus Priorities Consultation	25
Report on the future of Burnholme Community College	10
*Resource Allocation and Personalised Budgets	31
Treasury Management Annual Report and Review of Prudential Indicators	13
*University related parking : Report on Trial	24
*West Yorkshire Transport Fund	36
*Winter Maintenance Review	27

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Leisure, Culture & Tourism

**Meeting Date:** Between 01/07/12 and 31/07/12 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** National Centre for Early Music Service Level Agreement Funding 2012-15

**Description:** Purpose of report: To approve the Service Level Agreement funding for the National Centre for Early Music.  
The Cabinet Member is asked to approve the Service Level Agreement between the Council and the National Centre for Early Music 2012-15.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Sonja Crisp

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Gill Cooper, Head of Arts Services

[gill.cooper@york.gov.uk](mailto:gill.cooper@york.gov.uk)

**Implications** Equalities

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:**

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/09/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Leisure, Culture & Tourism

**Meeting Date:** Between 01/07/12 and 31/07/12 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Accessible Arts & Media Service Level Agreement Funding 2012-15

**Description:** Purpose of report: To approve the Service Level Agreement funding for Accessible Arts.  
The Cabinet Member is asked to approve the Service Level Agreement between the Council and Accessible Arts for 2012-15.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Councillor Sonja Crisp

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Gill Cooper, Head of Arts Services

[gill.cooper@york.gov.uk](mailto:gill.cooper@york.gov.uk)

**Implications** Equalities

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:**

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/09/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Crime & Stronger Communities

**Meeting Date:** Between 01/07/12 and 31/07/12  
**Keyword:** Health, well-being and care; Life in the community; Legal; Environment; Crime & Disorder; Health

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Public Protection Legal Actions

**Description:** Purpose of Report: To inform the Cabinet Member of the outcome of formal enforcement action taken in accordance with the enforcement policy for environmental health, trading standards and licensing services in the period 1st January to 31st March 2012.

The Cabinet Member is asked to review prosecution work and approve the continuation of the current policy on legal actions.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Crime & Stronger Communities

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Colin Rumford, Head of Public Protection

colin.rumford@york.gov.uk

**Implications** C&C, Legal

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:**

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/09/12



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 17/07/12

**Keyword:** Be significant in terms of its effects on communities

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Appropriation of Land for Poppleton Bar Park & Ride Scheme

**Description:** Purpose of Report: The upgrade and signalisation of the North Field Lane/Station Road/A59 junction in Poppleton is an essential part of the proposed Poppleton Bar Park and Ride site proposal. To increase the capacity of the junction it is proposed to provide a left turn filter out of North Field Lane. The land required for these works is currently owned by the Council but registered as part of a village green. Under Section 122 of the Local Government Act 1972 it is proposed to appropriate a small area of the village green for planning purposes to enable the highway to be upgraded. In accordance with the requirements of this act, legal notices have been placed in the local press with a last response date of 21 June for any objections. Cabinet is asked to consider the proposal and take account of any objections before confirming the appropriation of the land. An early confirmation of the availability of the land for the proposed works is required to enable the design to be completed.

**Wards Affected:** Rural West York Ward

**Report Writer:** Tony Clarke

**Deadline for Report:** 03/07/12

**Lead Member:** Cabinet Member for Transport, Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

**Implications** Legal

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Please contact report author

**Process:** Please contact report author.

**Consultees:** Please contact report author.

**Background Documents:** Appropriation of land for Poppleton Bar Park & Ride scheme

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 30/07/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 17/07/12

**Keyword:** Be significant in terms of its effects on communities

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Report on the future of Burnholme Community College

**Description:** Purpose of the report: The report will set out the representations received following the Cabinet's decision to publish notices proposing the phased closure of Burnholme Community College. Members will be asked to consider these representations and to decide whether or not to proceed with the phased closure.

**Wards Affected:** All Wards

**Report Writer:** Kevin Hall

**Deadline for Report:** 03/07/12

**Lead Member:** Cabinet Member for Education, Children and Young People's Services

**Lead Director:** Director of Adults, Children & Education

**Contact Details:** Kevin Hall, Assistant Director Adults, Children & Education

kevin.hall@york.gov.uk

**Implications:** Financial, Property

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Representations have been invited throughout the consultation period.

**Process:** A public consultation has been undertaken within the education community.

**Consultees:** School leaders and chairs of governors, parents/carers, pupils, council members, local MPs, some statutory consultees.

**Background Documents:** Report on the future of Burnholme Community College

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 30/07/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 17/07/12

**Keyword:** Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Finance and Performance Outturn 2011/12

**Description:** Purpose of Report: To inform members of the outturn position. Members are asked to note the issues and approve any carry forward requests as necessary.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 05/07/12

**Lead Member:** Councillor Julie Gunnell

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Finance and Performance Outturn 2011/12

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 30/07/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 17/07/12

**Keyword:** Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Outturn 2011/12 and revisions to the 2012/13 - 2016/17 Programme

**Description:** Purpose of Report: To set out the Councils capital programme outturn 2011/12 along with the final outturn position, including details of slippage and the overall funding of the programme. Members are asked to note the 2011/12 capital outturn position and approve the requests for slippage to and from the 2012/13 / 2011/12 capital programme, approve adjustments as reported. This report will now be taken to the July meeting (instead of September) as it relates to the end of the financial year at 31 March 2012 and it is therefore more timely to report to cabinet in July 2012.

**Wards Affected:** All Wards

**Report Writer:** Ross Brown

**Deadline for Report:** 05/07/12

**Lead Member:** Councillor Julie Gunnell

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Ross Brown

ross.brown@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Capital Programme Outturn 2011/12 and revisions to the 2012/13 - 2016/17 Programme

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 30/07/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 17/07/12

**Keyword:** Economics and finance;  
Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Annual Report and Review of Prudential Indicators

**Description:** Purpose of Report: This is a statutory report for Treasury Management and Prudential Indicators. Members are asked to note the contents of the report.  
This report will now be taken to the July meeting (instead of September) as it relates to the end of the financial year at 31 March 2012 and it is therefore more timely to report to cabinet in July 2012.

**Wards Affected:** All Wards

**Report Writer:** Louise Branford-White  
**Deadline for Report:** 05/07/12

**Lead Member:** Councillor Julie Gunnell

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Louise Branford-White

[louise.branford-white@york.gov.uk](mailto:louise.branford-white@york.gov.uk)

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable  
**Reason Key:**

**Making Representations:** Contact Report Author:

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Treasury Management Annual Report and Review of Prudential Indicators

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 30/07/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 17/07/12

**Keyword:** Be significant in terms of its effects on communities;  
Budget

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Economic Infrastructure Fund

**Description:** Purpose of the Report: The report will allow Members to consider recommendations for spending against the Economic Infrastructure Fund.

Members are asked to agree the recommendations.

**Wards Affected:** All Wards

**Report Writer:** Kersten England

**Deadline for Report:**

**Lead Member:** Cabinet Leader

**Lead Director:** Chief Executive

**Contact Details:** Kersten England, Chief Executive

kersten.england@york.gov.uk

**Implications** All Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Economic Infrastructure Fund

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 30/07/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 17/07/12

**Keyword:** Be significant in terms of its effects on communities

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Minutes of Working Groups

**Description:** Purpose of Report: This report presents the minutes of recent meetings of the Young People's Working Group, the Local Development Framework Working Group and the Equality Advisory Group and asks Members to consider the advice given by the groups in their capacity as advisory bodies to the Cabinet. Members are asked to note the minutes and decide whether they wish to approve the specific recommendations made by the Working Groups, and/or respond to any of the advice offered by the Working Groups. This item has slipped to the July meeting because it was the only scheduled item for business on the June agenda therefore the June meeting was not held. This item has been withdrawn because there are now no minutes of these Groups to consider at this meeting.

**Wards Affected:** All Wards

**Report Writer:** Jayne Carr

**Deadline for Report:** 03/07/12

**Lead Member:** Cabinet Leader

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Jayne Carr, Democracy Officer

[jayne.carr@york.gov.uk](mailto:jayne.carr@york.gov.uk)

**Implications:** All Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author

**Process:** Contact the report author

**Consultees:** Consult the report author

**Background Documents:** Committee Report for Minutes of Working Groups

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 30/07/12

## FORWARD PLAN ITEM

<b>Meeting:</b>	Cabinet Member for Health, Housing and Adult Social Services		
<b>Meeting Date:</b>	01/08/12	<b>Keyword:</b>	Be significant in terms of its effects on communities; Budget; Adult Social Care
<b>Item Type:</b>	Cabinet Member Decision - a 'Key Issue' - decision with significant effects on communities		
<b>Title of Report:</b>	Fair Access to Care Eligibility Criteria		
<b>Description:</b>	Purpose of Report: The report will report on the consultation agreed by Council as part of the 2012 -14 budget, on proposed change to the eligibility levels for adult social care support in York. The Cabinet Member is asked to: consider changing the Fair Access to Care Eligibility level for adult social care services in York to Substantial and Critical.		
<b>Wards Affected:</b>	All Wards		
<b>Report Writer:</b>		<b>Deadline for Report:</b>	
<b>Lead Member:</b>	Councillor Tracey Simpson-Laing		
<b>Lead Director:</b>	Director of Adults, Children & Education		
<b>Contact Details:</b>	Kathy Clark, Assistant Director (Commissioning and Partnerships)  kathy.clark@york.gov.uk		
<b>Implications</b>	Equalities, Financial, Legal		
<b>Level of Risk:</b>	01-03 Acceptable	<b>Reason Key:</b>	It is significant in terms of its effect on communities
<b>Making Representations:</b>	Contact report author		
<b>Process:</b>	Consultation will be undertaken between May and June 2012 through targeted letters to customers, an online survey on the Council website, and information in York Voice for residents to access the online survey or paper based questionnaires.		
<b>Consultees:</b>	Current customers who receive a support package under the Fair Access to Care eligibility levels, Partner organisations, York residents		
<b>Background Documents:</b>			
<b>Call-In</b>			
If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:		17/09/12	



## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** 01/08/12                      **Keyword:** Be significant in terms of its effects on communities; Housing

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Homeless Review 2011/12

**Description:** This report looks at the activity governed by the Housing Act 1996, the Homelessness Act 2002 and the City of York Council's Homelessness Strategy 2008-13 in respect of the financial year 2011/12.

The Cabinet Member is asked to note the contents of the report and agree the priorities for 2012/13 as set out in paragraph 9, the targets and the forthcoming plan.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Becky Ward, Service Manager

becky.ward@york.gov.uk

**Implications** Equalities

**Level of Risk:** 01-03 Acceptable                      **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact report author

**Process:** In-house report - members of the public are free to respond to consultation independently.

**Consultees:** Housing Options, Temporary Accommodation and Standards and Adaptations team.

**Background Documents:**

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/09/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** 01/08/12

**Keyword:** Be significant in terms of its effects on communities;  
Housing

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Homelessness (suitability of Accommodation) (England) order 2012 - Consultation

**Description:** This is not a CYC report but response to CLG consultation. Purpose is to outline CYC response to CLG consultation on Homelessness (suitability of Accommodation). The Cabinet Member is asked to agree the response and authorise submission (closing date for submission 26/7/12).

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Becky Ward, Service Manager

becky.ward@york.gov.uk

**Implications:** Equalities

**Level of Risk:** 01-03 Acceptable

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author

**Process:** In-house report - members of the public are free to respond to consultation independently.

**Consultees:** Housing Options, Temporary Accommodation and Standards and Adaptations team.

**Background Documents:**

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/09/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Leisure, Culture & Tourism

**Meeting Date:** Between 01/08/12 and 31/08/12 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Approval of Service Specifications for HealthWatch and Complaints Advocacy

**Description:** Purpose of report: To propose final service specifications for the new HealthWatch and Complaints Advocacy Services, enabling tender process to be initiated.

Members are asked: To agree the content of the service specifications for the commissioning of HealthWatch and Complaints Advocacy that falls within the remit of Communities and Culture.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Adam Gray, Senior Partnership Support Officer (VCS)

adam.gray@york.gov.uk

**Implications** Equalities, Financial, Legal

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author

**Process:** There has already been ongoing public and patient consultation and feedback in the process of designing the final service specifications.

**Consultees:** Contact report author.

**Background Documents:**

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/09/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport, Planning & Sustainability

**Meeting Date:** Between 01/08/12 and 31/08/12 **Keyword:** Finance

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** 2012/13 City and Environmental Services Capital Programme Consolidated Report

**Description:** Purpose of the report: Inclusion of carry over budgets from 2011/12 into 2012/13 capital programme, and amendments to scheme allocations where required to reflect latest cost estimates and scheme progress.

The Cabinet Member is asked to: Note the outturn figures for the 2011/12 capital programme, approve the carry over schemes and funding, and increase the current budget for the 2012/13 City

**Wards Affected:**

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport, Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Please contact report author.

**Process:** Not Applicable.

**Consultees:** Not Applicable.

**Background Documents:**

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/09/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport, Planning & Sustainability

**Meeting Date:** 02/08/12

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Petition concerning the bench previously located at Stockton Lane/Hempland Lane Junction

**Description:** Purpose of the report: In response to a petition from residents, requesting that a bench be returned to its original location at the junction of Stockton Lane and Hempland Lane, the report examines the background issues leading up to the removal of the bench and the views of the local community, to assess if it would be in the overall public interest to reinstate it. The Cabinet Member is asked to decide if the bench should be re-installed in its original position.

**Wards Affected:** Heworth Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport, Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Louise Robinson

louise.robinson@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Please contact the report author Louise Robinson.

**Process:** Please contact report author Louise Robinson.

**Consultees:** Please contact report author Louise Robinson.

### Background Documents:

#### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/09/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport, Planning & Sustainability

**Meeting Date:** 02/08/12

**Keyword:** Be significant in terms of its effects on communities

**Item Type:** Cabinet Member Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Petition requesting the scrapping of the proposed University Road/Field Lane s278 Highway Improvement Scheme

**Description:** Purpose of the report: In response to a petition from residents, requesting the scrapping of the University Road/Field Lane scheme, the report examines the background issues relating to the need and aims of the scheme, and the reasons for implementation and consequences of non-implementation. The Cabinet Member is asked to decide if the scheme should be scrapped or continue to design and implementation.

**Wards Affected:** Heslington Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport, Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** David Mercer

david.mercer@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Please contact report author David Mercer.

**Process:** Please contact report author David Mercer.

**Consultees:** Please contact report author David Mercer.

### Background Documents:

#### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/09/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport, Planning & Sustainability

**Meeting Date:** 02/08/12

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Public Rights of Way - Petition for the installation of gates on the alleyway between Bishopthorpe Road and Nunmill Street

**Description:** Purpose of the report: To present the petition and outline recommendations.

The Cabinet Member will be asked to make a decision as to whether or not to progress the request to formal feasibility study stage.

**Wards Affected:** Bishopthorpe Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport, Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Alison Newbould

alison.newbould@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Please contact report author Alison Newbould.

**Process:** Please contact report author Alison Newbould.

**Consultees:** Please contact report author Alison Newbould.

### Background Documents:

#### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/09/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport, Planning & Sustainability

**Meeting Date:** 02/08/12

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** University related parking : Report on Trial

**Description:** Purpose of the report: A review of the trial parking measures which have been introduced in the Badger Hill area. Proposals for the extension of the current parameters of the scheme and for amendments within this are also put forward. Two distinct petitions, from residents in Deramore Drive and surrounding areas and Sussex Road and surrounding areas have also been incorporated within the scope of this report. The Cabinet Member is asked to note the findings of the report and approve the recommendations made. Also to agree the development of a long term parking strategy for this and related issues/areas.

**Wards Affected:** Heslington Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport, Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Stephen Hockley

stephen.hockley@york.gov.uk

**Implications** Highways

**Level of Risk:** 04-08 Regular

**Reason Key:**

monitoring required

**Making Representations:** Please contact report author.

**Process:** Please contact report author.

**Consultees:** Please contact report author.

**Background Documents:**

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/09/12



## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport, Planning & Sustainability

**Meeting Date:** 02/08/12

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Report Back on A59 Phase 1 Bus Priorities Consultation

**Description:** Purpose of the report: To report back on the consultation exercise and comments received. The Cabinet Member is asked to: consider the recommendations and design changes in taking this project forward.

**Wards Affected:** Rural West York Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport, Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

**Implications** Legal

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Please contact the report author.

**Process:** Letter drop to local residents, internal and external key stakeholders including attendance at Ward Meetings.

**Consultees:** Internal and external stakeholders, local residents, local councillors.

**Background Documents:**

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/09/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Environmental Services

**Meeting Date:** 07/08/12

**Keyword:** Environment

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Holly Tree Croft Street Light Petition

**Description:** Purpose of the Report: The report is the result of a petition presented by Councillor Brooks on behalf of Dunnington residents. The petition asks for an extra street light to be placed in the snicket located at the bottom of Holly Tree Croft. The Cabinet Member is asked to consider the options and to make a recommendation based on the information provided.

**Wards Affected:** Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Environmental Services

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Andy Binner

Andy.Binner@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Please contact report author Andy Binner.

**Process:** Please contact report author Andy Binner.

**Consultees:** Please contact report author Andy Binner.

### Background Documents:

#### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/09/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Environmental Services

**Meeting Date:** 07/08/12

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Winter Maintenance Review

**Description:** Purpose of the report: This report informs the Cabinet Member of the work undertaken to review the Winter Maintenance policy in preparation for the next winter maintenance period from November 2012. The report outlines the changes recommended to maintain a cost effective, efficient winter maintenance service and seeks approval to this approach for amending the policy. Some of these amendments were piloted and reviewed during the winter season 2011/12, with a view to making them permanent policy for 2012/13. The Cabinet Member is asked to consider and decide upon options presented in the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Environmental Services

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Martin Horner, General Manager - Civil Engineer

Tel: 01904 553128

martin.horner@york.gov.uk

**Implications:** Highways

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Please contact report author Martin Horner.

**Process:** Parish Councils

Snow Wardens

**Consultees:** Parish Councils

Snow Wardens

**Background Documents:**

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/09/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Education, Children and Young People's Services

**Meeting Date:** Between 01/09/12 and 30/09/12 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Appointments of Local Authority (LA) School Governors

**Description:** Purpose of the report: This report provides information about the current position with regard to vacancies for LA seats on governing bodies, lists current nominations for those vacancies and requests the appointment, or reappointment, of the listed nominees. The affect of making these appointments will be greater effectiveness and efficiency of school governing bodies in discharging their statutory duties. Effects will be seen immediately after appointment as nominees take up their governor roles. The Cabinet Member is asked to approve the appointment of the individuals nominated by head of service.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Education, Children and Young People's Services

**Lead Director:** Director of Adults, Children & Education

**Contact Details:** Sue Pagliaro

sue.pagliaro@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** By email to the report author.

**Process:** n/a

**Consultees:** n/a

### Background Documents:

#### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/10/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Education, Children and Young People's Services

**Meeting Date:** Between 01/09/12 and 30/09/12 **Keyword:** Education and skills; Life in the community; Education

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Recruitment and Appointment of School Governors

**Description:** Purpose of Report: This report will summarise the new governing body constitutional arrangements which take effect from September 2012 under the School Governance (Constitution) (England) Regulations 2012. It will set out proposals for the recruitment, approval, nomination and appointment of LA governors.

The Cabinet Member will be asked to agree the procedure for recruitment, approval, nomination and appointment of LA governors.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Education, Children and Young People's Services

**Lead Director:** Director of Adults, Children & Education

**Contact Details:** Sue Pagliaro

sue.pagliaro@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** By email to the report author

**Process:** n/a

**Consultees:** n/a

### Background Documents:

#### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/10/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** Between 01/09/12 and 30/09/12 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Fair Price for Care – Residential & Nursing Care Fees

**Description:** Purpose of Report: To advise the Cabinet Member of the negotiations undertaken with the Independent Care Group on proposals to increase fee levels for the 21012-13 financial year paid to independent sector residential and nursing homes and to report on work undertaken on a fee modelling exercise to assess a “Fair Price for Care” to inform subsequent years fee levels. The report will ask the Cabinet Member to approve the proposed fee level increase for the 2012-13 financial year and note the work on a “Fair Price for Care” to inform subsequent years fee levels when setting budgets for 2013-14.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Adults, Children & Education

**Contact Details:** Graham Terry, Assistant Director Adult Provision and Transformation, Gary Brittain

graham.terry@york.gov.uk, gary.brittain@york.gov.uk

**Implications** Financial, Legal

**Level of Risk:** 21-25 Register as corporate risk **Reason Key:**

**Making Representations:** By email to the report author.

**Process:** Consultation has taken place with the Independent Care Group (ICG), the representative organisation of the majority of local care providers. The Council continues to be in regular dialogue with the ICG on this issue.

**Consultees:** Contact Report Author

**Background Documents:**

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/10/12

## FORWARD PLAN ITEM

<b>Meeting:</b>	Cabinet Member for Health, Housing and Adult Social Services		
<b>Meeting Date:</b>	Between 01/09/12 and 30/09/12	<b>Keyword:</b>	Be significant in terms of its effects on communities; Life in the community; Adult Social Care
<b>Item Type:</b>	Cabinet Member Decision - a 'Key Issue' - decision with significant effects on communities		
<b>Title of Report:</b>	Resource Allocation and Personalised Budgets		
<b>Description:</b>	Purpose of Report: The report will set out how we will improve the way we allocate resources to residents who need adult social care to allow them to make real choices about how they can be supported. The Cabinet Member will be asked to agree a refreshed Contributions Policy for adult social care.		
<b>Wards Affected:</b>	All Wards		
<b>Report Writer:</b>		<b>Deadline for Report:</b>	
<b>Lead Member:</b>	Cabinet Member for Health, Housing and Adult Social Services		
<b>Lead Director:</b>	Director of Adults, Children & Education		
<b>Contact Details:</b>	Kathy Clark, Assistant Director (Commissioning and Partnerships)  kathy.clark@york.gov.uk		
<b>Implications</b>	Equalities, Financial		
<b>Level of Risk:</b>	01-03 Acceptable	<b>Reason Key:</b>	It is significant in terms of its effect on communities
<b>Making Representations:</b>	By email to the report author.		
<b>Process:</b>	We will consult through our partnership arrangements		
<b>Consultees:</b>	User led organisations and voluntary sector groups		
<b>Background Documents:</b>			
<b>Call-In</b>			
If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/10/12			

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Corporate Services

**Meeting Date:** Between 01/09/12 and 30/09/12 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Lease to Manor School

**Description:** Purpose of Report: To grant a long lease to Manor CE School of land acquired for the purpose of creating additional playing fields adjacent to the school.

The Cabinet Member is asked to agree to grant a 150 year lease.

This item has slipped to allow more time to negotiate the lease. This item has now been slipped to September as Manor School is not yet in a position to proceed.

**Wards Affected:** Rural West York Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Julie Gunnell

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Vicky Japes, Philip Callow

vicky.japes@york.gov.uk, philip.callow@york.gov.uk

**Implications** Legal, Property

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Authors

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** City of York Capital Programme 201112  
Committee Report for Lease to Manor School

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/10/12



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/09/12

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above;  
Economics and finance

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Reinvigorate York - Future Funding

**Description:** Purpose of the Report: The Economic Infrastructure Fund was set up to deliver a range of improvements which will help to create jobs and grow the economy. This report describes the economic benefit of improving public spaces and proposes a clear and accountable structure to manage, fund and deliver public space improvement projects in the city centre as currently managed through the Reinvigorate York Steering Board.

Cabinet Members are asked to agree funding to deliver Reinvigorate York projects over the next 3 years.

**Wards Affected:** All Wards

**Report Writer:** Derek Gauld

**Deadline for Report:** 22/08/12

**Lead Member:** Cabinet Member for Transport, Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Derek Gauld

derek.gauld@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact report author Derek Gauld.

**Process:** Please contact report author Derek Gauld.

**Consultees:** Council Management Team; Programme Management Board.

**Background Documents:** Reinvigorate York - Future Funding

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/09/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/09/12

**Keyword:** Be significant in terms of its effects on communities; Education and skills; Housing; Health, well-being and care; Leisure and culture; Life in the community; Business and industry; People and organisations; Information and communication; Property; Policy Framework; Environment; Health; Adult Social Care

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Customer Strategy 2012-15

**Description:** Purpose of Report: To present the priorities for meeting the needs of customers from 2012 to 2015. Members are asked to approve the strategy. The Customer Strategy was slipped to the July meeting to allow for further consultation. The Customer Strategy has now slipped to the September meeting to allow officers to do further work on the strategy including complete an up to date customer insight data and other content changes, comms/launch preparations and to time the publication to coincide with the build up to West Offices.

**Wards Affected:** All Wards

**Report Writer:** Pauline Stuchfield **Deadline for Report:** 22/08/12

**Lead Member:** Councillor Julie Gunnell

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Pauline Stuchfield, Assistant Director Customers and People  
pauline.stuchfield@york.gov.uk

**Implications** Equalities

**Level of Risk:** 16-20 Action plan required **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact report author:

**Process:** Already been to CMT

**Consultees:** Wide ranging consultation process

**Background Documents:** Customer Strategy 2012-15

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/09/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/09/12

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Finance

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** West Yorkshire Transport Fund

**Description:** Purpose of Report is to consider: 1) Dft's latest position on devolving Major Scheme Transport funding; 2) formalisation of York's role in the fund and 3) priority outcomes/schemes for consideration for funding.

Cabinet Members are asked to make a decision on 1-3 above.

**Wards Affected:** All Wards

**Report Writer:** Richard Wood **Deadline for Report:** 22/08/12

**Lead Member:** Cabinet Member for Transport, Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Richard Wood, Assistant Director Strategic Planning and Transport

richard.wood@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact report author Richard Wood.

**Process:** Internal consultation.

**Consultees:** Communications, Finance and Legal.

**Background Documents:** West Yorkshire Transport Fund

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/09/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** Between 01/10/12 and 31/10/12 **Keyword:** Housing

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Former Tenant Arrears Write Off's over £5k

**Description:** Purpose of Report: To ask the Cabinet Member to consider a request to write off of unrecoverable debts of Former Tenant Arrears over £5k.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Denis Southall

denis.southall@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:**

**Making Representations:** Contact Report Author:

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:**

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 19/11/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/10/12

**Keyword:** Be significant in terms of its effects on communities;  
Budget; Legal; Environment;  
Crime & Disorder; Housing

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Accreditation Schemes - Recognising Good Landlords

**Description:** Purpose of Report: To advise Members of the different options to raise standards in the private rented sector.  
Members are asked to select and confirm a scheme.

**Wards Affected:** All Wards

**Report Writer:** Ruth Abbott

**Deadline for Report:** 18/09/12

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Ruth Abbott

**Implications** C&C,Equalities,Resources,Legal

**Level of Risk:** 01-03 Acceptable

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author

**Process:** Contact Report Author - Ruth Abbott

**Consultees:** Landlords/letting agents/colleges of further education and tenants.

**Background Documents:** Accreditation Schemes - Recognising Good Landlords

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/10/12

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 06/11/12

**Keyword:** Be significant in terms of its effects on communities

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Realising the Vision for a Fair and Inclusive Council

**Description:** Purpose of the report: The public sector duties in the Equality Act 2010 support public bodies to improve quality of life outcomes in their areas. They came into effect in April and September 2011. The report will summarise the duties as outlined in legislation and how the government and the Equality and Human Rights Commission expect us to meet them. It will outline proposals for action to meet the duties and also minimum standards for these actions.

Cabinet will be requested to consider and approve the actions proposed in the report.

This item was slipped to the February meeting to allow more time to develop an action plan for excellence for the Equalities Framework for Local Government. It was then slipped to the April meeting to coincide with setting equality outcomes for the Council and then to the July meeting to take account of the output of stage two of the Fairness Commission. The item has now been slipped to the November meeting to allow further time for consultation.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft, Evie Chandler **Deadline for Report:** 23/10/12

**Lead Member:** Councillor Sonja Crisp

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture, Evie Chandler

charlie.croft@york.gov.uk, evie.chandler@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact report authors

**Process:** Contact Report Author

**Consultees:** Contact Report Author



**Background Documents:** Committee Report for Equality Act 2010 - Implementing the public sector duties in City of York Council

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 19/11/12